

Date: 2nd December 2016

The Arc
High Street
Clowne
Derbyshire
S43 4JY

Dear Sir or Madam

You are hereby summoned to attend a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee of the Bolsover District Council to be held in the Council Chamber, The Arc, Clowne on **Tuesday 13th December 2016** at **1000** hours.

Register of Members' Interest - Members are reminded that a Member must within 28 days of becoming aware of any changes to their Disclosable Pecuniary Interests provide written notification to the Authority's Monitoring Officer.

You will find the contents of the agenda itemised on page 2.

Yours faithfully




Assistant Director – Governance, Solicitor to the Council and Monitoring Officer

To: Chairman and Members of the Healthy, Safe, Clean and Green Communities Scrutiny Committee

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**HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY
COMMITTEE AGENDA**

**Tuesday 13th December 2016 at 1000 hours in the Council Chamber,
The Arc, Clowne**

Item No.		Page No.(s)
	<u>PART A – FORMAL</u>	
	<u>PART 1 OPEN ITEMS</u>	
1.	<u>Apologies for Absence</u>	
2.	<u>Urgent Items of Business</u>	
	To note any urgent items of business which the Chairman has consented to being considered under the provisions of Section 100(B) 4(b) of the Local Government Act 1972	
3.	<u>Declarations of Interest</u>	
	Members should declare the existence and nature of any Disclosable Pecuniary Interest and Non Statutory Interest as defined by the Members' Code of Conduct in respect of:	
	a) any business on the agenda	
	b) any urgent additional items to be considered	
	c) any matters arising out of those items	
	and if appropriate, withdraw from the meeting at the relevant time.	
4.	Minutes of a meeting held on 15 th November 2016.	3 to 5
5.	List of Key Decisions & Items to be Considered in Private. <i>(Members should contact the officer whose name appears on the List of Key Decisions for any further information).</i>	To Follow
6.	Work Plan	6 to 8

PART B – INFORMAL

The formal meeting of the Improvement Scrutiny Committee ends at this point. Members will meet informally as a working party to carry out their review work. This meeting is closed to the public, so members of the public should leave at this point.

8. Scrutiny Review Work – Where does Public Health fit within Planning Policy

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

Minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held in the Council Chamber, The Arc, Clowne on Tuesday 15th November 2016 at 1100 hours.

PRESENT:-

Members:-

Councillor S. Peake in the Chair

Councillors J.E. Bennett, T. Cannon, C.R. Moesby, T. Munro, K.F. Walker and D.S. Watson

Also in attendance with the permission of the Chair were Councillors M. Dooley (Cabinet Member for Community Development and Integration) B.R. Murray-Carr (Cabinet Member for Health and Wellbeing) and M.J. Ritchie (Cabinet Member for Housing and Community Safety)

Officers:-

L. Hickin (Assistant Director – Leisure), K. Drury (Information, Engagement and Performance Manager) (until Minute No. 00449), C. Millington (Scrutiny Officer) and A. Brownsword (Senior Governance Officer)

00444. APOLOGIES

Apologies for absence were received from Councillors P.A. Cooper, H. Gilmour and P. Smith

00445. URGENT ITEMS OF BUSINESS

There were no urgent items of business.

00446. DECLARATIONS OF INTEREST

There were no declarations of interest.

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

00447. MINUTES – 18TH OCTOBER 2016

Moved by Councillor T. Munro and seconded by Councillor C.R. Moesby

RESOLVED that the minutes of a meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee held on Tuesday 18th October 2016 be approved as a true and correct record

00448. LIST OF KEY DECISIONS AND ITEMS TO BE HEARD IN PRIVATE

Members considered the List of Key Decisions and Items to be Considered in Private document.

Moved by Councillor R.J. Bowler and seconded by Councillor J.E. Smith

RESOLVED that the List of Key Decisions and Items to be Considered in Private document be noted.

00449. CORPORATE PLAN TARGETS PERFORMANCE UPDATE JULY TO SEPTEMBER 2016 (Q2 – 2016/17)

The Information Engagement & Performance Manager presented the report which gave details of the performance outturn for those targets which sit under 'supporting our communities to be healthier, safer, cleaner and greener' aim as of 30th September 2016. The information was correct as of 24th October 2016. Most of the targets were on track.

Aim – Supporting our Communities to be Healthier, Safer, Cleaner and Greener

H 04 - Tackle childhood obesity through the delivery of a child focused health intervention programme to all Key Stage 2 year groups by the end of each academic year

It was noted that the programme was now gaining momentum.

H 05 – Support 417 inactive 16+ individuals per year and increase their activity levels to more than 30 minutes of moderate intensity physical activity per week

The Information Engagement & Performance Manager noted that the target may need to be changed as Derbyshire County Council had changed its targets. A discussion took place regarding the Active 4 Life project and the Council's

HEALTHY, SAFE, CLEAN AND GREEN COMMUNITIES SCRUTINY COMMITTEE

involvement. The Assistant Director – Leisure noted that it was a countywide project and further details could be passed to Members.

H 12 - Annually undertake 10 local environmental enforcement and educational initiatives in targeted areas to deal with dog fouling, littering or fly tipping

It was noted that three events had taken place so far this year.

A discussion took place regarding whether some of the targets had been set high enough.

Moved by Councillor T. Munro and seconded by Councillor C.R. Moesby
RESOLVED that progress against the Corporate Plan 2015-2019 targets be noted.

The Information Engagement & Performance Manager left the meeting.

00450. WORK PLAN

The Healthy, Safe, Clean and Green Communities Scrutiny Committee Work Plan was circulated for Members' information.

The Scrutiny Officer explained that the Local Plan Consultation ended on 12th December which was the day before the next meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee. It was proposed that if the Committee wished to take part in the consultation process, it would be necessary to call a special meeting.

Moved by Councillor C.R. Moesby and seconded by Councillor T. Cannon
RESOLVED that (1) a Special meeting of the Healthy, Safe, Clean and Green Communities Scrutiny Committee be held on Wednesday 30th November 2016 following Council, to discuss the Draft Local Plan,

(2) the Work Plan be noted.

The meeting concluded at 1134 hours.

The Committee then met as a working party to continue their review work. The working party concluded at 1149 hours.

Healthy, Safe, Clean and Green Communities Scrutiny Committee

Work Plan – 2016 - 2017

Date of Meeting	Items	Lead Officer	Notes
<p>24th May 2016 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 4 Performance Monitoring • Health Update – Focusing on the Director for Public Health Annual Report • Scrutiny reviews 2016/17 – selection and scoping exercise 	<p>Kath Drury, Information, Engagement and Performance Manager/Jane Foley – JAD, Customer Service & Improvement</p> <p>Mandy Chambers, Public Health, DCC</p> <p>Claire Millington, Scrutiny Officer.</p>	
<p>28th June 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on the Community Cohesion project • Enforcement Policy (Joint Environmental Health Service) • Approve Scoping Document for Scrutiny Review. 	<p>Deborah Whallett – Housing Needs Manager & Mariola Babinska – Community Cohesion Officer</p> <p>Sharon Gillott – Environmental Health Manager.</p> <p>Claire Millington, Scrutiny Officer.</p>	

<p>26th July 2016, 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 1 Performance Monitoring • Leisure Survey Results • Closure of Bolsover Hospital Consultation. 	<p>Kath Drury, Information, Engagement and Performance Manager</p> <p>Sarah Bingham – Senior Sports Development Officer.</p>	
<p>20th September 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on Corporate Plan Target - H10 Sustain standards of litter cleanliness to ensure 96% of streets each year meet an acceptable level as assessed by Local Environment Quality Surveys (LEQS). 	<p>Steve Brunt – Joint Assistant Director Streetscene</p> <p>Steve Jowett – Joint Streetscene and Waste Services Manager</p>	
<p>18th October 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Update on Environmental Enforcement Initiatives 	<p>Sharon Gillott – Environmental Health Manager</p>	
<p>15th November 2016, 11.00 am</p>	<ul style="list-style-type: none"> • Quarter 2 Performance Monitoring 	<p>Kath Drury, Information, Engagement and Performance Manager</p>	
<p>13th December 2016, 10.00 am</p>	<ul style="list-style-type: none"> • Local Plan Consultation 		
<p>17th January 2017, 10.00 am</p>	<ul style="list-style-type: none"> • Sustainable Communities Strategy Update. • A Healthy Bolsover – Update on the Action Plan 	<p>Pam Brown, Chief Executives and Partnerships Manager</p> <p>Pam Brown, Chief Executives and Partnerships Manager</p>	

14th February 2017, 11.00 am	<ul style="list-style-type: none"> Quarter 3 Performance Monitoring 	Kath Drury, Information, Engagement and Performance Manager	
14th March 2017, 10.00 am			
19th April 2017, 10.00 am CHECK PURDAH FOR COUNTY ELECTIONS!!	<ul style="list-style-type: none"> Annual Review of the Community Safety Partnership 	Deborah Whallett – Housing Needs Manager & Jo Selby – Community Safety Officer.	MEMBERS HAVE REQUESTED THAT NO OTHER ITEMS ARE TO BE ADDED TO THIS AGENDA
16th May 2017, 11.00 am	<ul style="list-style-type: none"> Quarter 4 Performance Monitoring 	Kath Drury, Information, Engagement and Performance Manager	

Healthy, Safe, Clean and Green Communities Scrutiny Committee Membership (11 Members)

Councillors; - Sandra Peake (Chair), Hilary Gilmour (Vice-Chair), Toni Bennett, Dexter Bullock, Tracey Cannon, Pat Cooper, Clive Moesby, Tom Munro, Phil Smith, Ken Walker, Deborah Watson.



The Arc
High Street
Clowne
Derbyshire
S43 4JY

Key Decisions & Items to be Considered in Private

To be made under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

Published on: 5th December 2016

INTRODUCTION

The list attached sets out decisions that are termed as “Key Decisions” at least 28 calendar days before they are due to be taken by the Executive or an officer under delegated powers.

Preparation of the list helps Executive to programme its work. The purpose of the list is to give notice and provide an opportunity for consultation on the issues to be discussed. The list is updated each month with the period of the list being rolled forward by one month and republished. The list is available for public inspection at The Arc, High Street, Clowne, S43 4JY. Copies of the list can be obtained from Sarah Sternberg, Assistant Director – Governance & Monitoring Officer at this address or by email to sarah.sternberg@bolsover.gov.uk.

The list can also be accessed from the Council’s website at www.bolsover.gov.uk. The Executive is allowed to make urgent decisions which do not appear in the list, however, a notice will be published at The Arc and on the Council’s website explaining the reasons for the urgent decisions. Please note that the decision dates are indicative and are subject to change.

The names of Executive members are as follows:

Councillor A.M. Syrett - Leader
Councillor M. Dooley – Deputy Leader
Councillor T. Connerton
Councillor S.W. Fritchley
Councillor B.R. Murray-Carr
Councillor K. Reid
Councillor M.J. Ritchie

The Executive agenda and reports are available for inspection by the public five clear days prior to the meeting of the Executive. The papers can be seen at The Arc at the above address. The papers are also available on the Council’s website referred to above. Background papers are listed on each report submitted to the Executive and members of the public are entitled to see these documents unless they contain exempt or confidential information. The report also contains the name and telephone number of a contact officer.

Meetings of the Executive are open to the public and usually take place in the Chamber Suites at The Arc. Occasionally there are items included on the agenda which are exempt and for those items the public will be asked to leave the meeting. This list shows where this is intended and the reason why the reports are exempt or confidential. Members of the public may make representations to the Assistant Director – Governance, Solicitor to the Council & Monitoring Officer about any particular item being considered in exempt.

The list does not detail all decisions which have to be taken by the Executive, only “Key Decisions”. In these Rules a “Key Decision” means an executive decision, which is likely:

- (1) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council’s budget for the service or function to which the decision relates; or
- (2) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

In determining the meaning of “significant” the Council must have regard to any guidance for the time being issued by the Secretary of State. The Council has decided that income or expenditure of £50,000 or more is significant.

The dates for meetings of Executive in 2016/17 are as follows:

2017 3 January
30 January
27 February
27 March
24 April
22 May

The Council hereby gives notice of its intention to make the following Key Decisions and/or decisions to be considered in private:

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
CCTV To consider future options for CCTV in the District	Executive	January/February 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Public
Medium Term Financial Plan	Executive	January/February 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Public
Bolsover Safe and Warm Scheme To approve contractors to upgrade district Heating Systems.	Executive	December / January 2017	Report of Councillor J. Ritchie – Portfolio Holder for Housing and Community Safety	Assistant Director – Community Safety and Head of Housing (BDC)	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Irrecoverable Arrears over £2,500 To approve write-off of irrecoverable arrears	Executive	December/January 2017	Report of Councillor K. Reid – Portfolio Holder for Corporate Services	Executive Director - Operations	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council’s financial or business affairs
Development	Executive	January/February	Report of Councillor A	Assistant	Yes – involves	Private – relates to

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Proposal Investment opportunity for the Council aimed at delivering new homes across the District		2017	Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Director – Property and Estates	savings or expenditure of £50,000 or more.	the Council's financial or business affairs
Funding Proposal To consider the opportunity to provide commercial loans to fund development	Executive	January/February 2017	Report of Councillor A Syrett - Leader of the Council, Portfolio Holder for Economic Growth	Assistant Director – Property and Estates	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Chesterfield and District Crematorium Delivery Options To look at delivery options	Executive	January 2017	Report of Councillor B Murray-Carr - Portfolio Holder for Health and Wellbeing	Report of Joint Crematorium Committee	Yes – involves savings or expenditure of £50,000 or more.	Private – relates to the Council's financial or business affairs
Fleet Vehicle	Executive	October 2016 –	Report of Councillor T	Assistant	Yes – involves	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Replacements To receive tenders		January 2017	Connerton - Portfolio Holder for Neighbourhood Services	Director - Streetscene	expenditure of £50,000 or more.	
Letting of Contracts for Various S106 Funded Recreation Schemes To receive tenders	Executive	January 2017	Report of Councillor M. Dooley – Deputy Leader, Portfolio Holder for Corporate Plan, HR and Leisure	Assistant Director - Leisure	Yes – involves expenditure of £50,000 or more.	Public
Mobile Telephony Contract To accept a tender for the provision of mobile telephony and call costs following completion of a procurement exercise	Executive	January 2017	Report of Councillor T. Connerton – Portfolio Holder for Neighbourhood Services	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
Telephony and Contact Centre Management software	Executive	January 2017	Report of Councillor T. Connerton – Portfolio Holder for Neighbourhood Services	ICT Manager	Yes – involves savings or expenditure of £50,000 or more.	Public
Public Art contract-	Executive	March 2017	Report of Councillor M.	Assistant	Yes – involves	Public

<i>Matter in respect of which a decision will be taken</i>	<i>Decision-maker</i>	<i>Date of Decision</i>	<i>Documents to be considered</i>	<i>Contact Officer</i>	<i>Is this decision a Key Decision?</i>	<i>Is this decision to be heard in public or private session</i>
Gleeson Development- Doe Lea To receive tenders			Dooley – Deputy Leader, Portfolio Holder for Corporate Plan, HR and Leisure	Director - Leisure	expenditure of £50,000 or more.	